



**Meeting held at St Laurence's Church Rooms, Church Becks, Scalby,  
YO13 0SA on Friday 20 April 2018 at 7pm**

## **MINUTES**

### **1. Present**

36 members attended the meeting.

### **2. Apologies for absence**

Ian and Kate Anderson, Ian and Yvonne Beaton, Ann and Ged Crinnion, Colin Graves, David Haigh, Adrian Jenkins, Michael King, John Mitchell, Fiona Mullane, Gordon Newiss, Richard Ronksley and Wendy Roughley

### **3. Minutes of the meeting held on the 20 April 2017**

The minutes of the meeting held on the 20 April 2016 were received and approved.

### **4. Report by the Chairman**

The Chairman advised that he would like to record his thanks to the Management Committee John Stott, Trevor Teasdale, Sue Bedford, Liz Gridley, Diane Haigh, Jeremy Smith, Bob Kendall, Annette Brayshaw and Dave Monkman for their work throughout the year.

The Chairman advised that improvements had been made to the gate at the Hackness Road entrance and thanked Jeremy Smith, Bruce and Sue Bedford, Ken Gill and Bob Fitzgerald for their assistance. The meeting was informed that there was still work to be done on the potholes on the access road and enquired whether anyone knew of a contractor who would be willing to assist. Discussions had taken place with the Parish Council and the Chairman was hopeful the Parish Council may pay for the materials to fill the potholes with FONSA labour provided it was a reasonable cost. Discussions were also ongoing with the Parish Council about the frequency of grass cutting on the main paths and car park at the Red Scar Lane entrance.

During the year various social events had taken place with record attendances at all – the BBQ in August, the Pie and Peas supper after the seed meeting in October and the Annual Dinner which was held at Wrea Head Hotel earlier this year.



The stall at Scalby Fayre had once again been successful and raised £407.09

Income from the sunflower competition resulted in a donation of £120 to St. Catherine's Hospice.

Over the Easter period it had been reported that there had been a number of small thefts from sheds on the allotments. The Chairman had had a meeting with the Local Community Police Manager and it had been agreed that a Community Support Officer would include the allotments as part of their routes and make periodic visits. It was noted that it was essential that any thefts are reported, even if apprehension of the offenders was unlikely, proper recording of statistics will make it more likely that the police will allocate resources to the issue. Following the break-ins an additional padlock had been put on the FONSA Shed to make it more secure and keys were held by some committee members.

**5. Review and approval of the annual audited accounts**

The Treasurer circulated a copy of the annual accounts for approval and advised that they would be audited in due course by John Freeman.

A short discussion took place relating to the donation to St. Catherine's Hospice from the sunflower competition and it was agreed that in future any donations should be included in the Accounts for the sake of transparency.

The accounts were approved.

**6. Election/ re-election of Officers and Committee Members ((Chairperson, Vice Chairperson, Secretary and Treasurer)**

The Chairman advised that the existing Officers and Committee Members had indicated that they were willing to serve for another year. He advised that there were vacancies on the committee if anyone was willing to stand. Agreed that the existing Officers and Committee Members be re-elected

For information the names of Officer and Committee Members is as follows:-

Chair – Mark Richards

Vice Chair – John Stott

Treasurer – Trevor Teasdale

Secretary – Sue Bedford

Other Members

Annette Brayshaw

Liz Gridley

Diane Haigh



Bob Kendall  
Dave Monkman  
Jeremy Smith

A member raised a query as to what would happen if all the Committee were to resign at the same time and whether some members should be elected for longer periods. The Chairman advised that it was hoped that this would not happen but it was something that perhaps needed further consideration,

There were no further nominations and it was **AGREED** that the existing members be elected to serve for the next year.

**7. The appointment of Auditor for the next year**

It was **AGREED** that John Freeman be appointed as auditor

**8. Motions where at least four weeks' notice has been given**

The Chairman advised that no motions had been received.

**9. General Data Protection Regulations**

The Chairman referred to the above regulations which come into effect on the 25 May 2018 and the policy that we would be adopting from that date. For ease of reference the policy is set out below:-

1. FONSA holds a membership list which includes contact information as provided by you. The list includes your names, your address including postcode, your email address and your telephone number(s).

2. The information you have provided is stored in digital form on an encrypted drop box file. Paper copies are also held by members of the FONSA committee where necessary (see point 3 below)

3. The information held is available in electronic form to the Chair and Secretary of FONSA. A hard copy is available to Committee members when needed for specific purposes. Those purposes include organising plot inspections, organising and running competitions, raising FONSA funds, running FONSA social events.

4. FONSA only share the above information about you with the Newby and Scalby Parish council to confirm your rights to membership i.e. that you are a plot holder and therefore entitled to FONSA membership and to send out bills for rent. FONSA does not share the information with any other organisation or individual.

5. If you wish to verify that information that FONSA hold about you a copy will be provided on request.



6. You have the right to correct any errors in the information held and to be removed from the FONSA membership on leaving FONSA.

The Chairman asked that members write or email the web-site to acknowledge that they are aware of the policy and that he would arrange for an email to be sent as a reminder.

The Chairman also advised that the Parish Clerk would be writing to all members about the regulations in due course. It would be helpful if they would acknowledge that mail/letter and included form to the PCC.

#### 10. Competitions

- (a) The Chairman asked the meeting whether there was any interest in taking part in the sunflower and marrow competitions and suggested that entries for the competitions could use their own seeds but would need to register with the Committee for both competitions an entry fee of £5 being charged for the sunflower competition. It was suggested that as last year the entry fee for the sunflower competition be donated to the Hospice. A brief discussion took place as to whether the funds raised from the sunflower competition should be split between the Hospice and FONSA funds. After a general discussion a vote was taken and the majority of people were in favour of all the money raised going to the Hospice.
- (b) Best Plot and most improved plots were discussed and it was agreed that the Committee should seek to get the assistance of Sheila Johnson to assist in the judging. The prizes for this competition being provided by the Parish Council. Ken Martin said he would seek clarification of the rules as he thought one of the competitions may only be open to new allotmenters.
- (c) Best plate of fruit and best plate of veg to be judged at the annual BBQ on Sunday 12 August. Further information on this will be circulated in due course but the meeting was advised that a plate of fruit or veg consisted of 3 different types and rhubarb was classed as a vegetable.

#### 11. Future social events –

The Chairman advised of the following events:

Scalby Fair – 23<sup>rd</sup> June 2018. Theme Captain Cook

# The Friends of Newby & Scalby Allotments Group



## Annual General Meeting Friday 20 April 2018

Members were asked to grow additional items such as rhubarb and flowers to donate to the stall.

BBQ – Sunday 12 August 2018.

Annual Dinner to take place in the early part of 2019.

A member asked if it was possible for a trip to Harlow Carr gardens to be arranged. The Chairman advised that if someone wanted to organise this the Committee would find out if there was a fee. (Subsequent to the meeting the Treasurer reported that as group members of the RHS, FONSA is entitled to one organised visit to an RHS garden per year free of charge. There would of course be transport costs to be sorted and someone willing to organise it).

### 12. Any other competent business as agreed by the Chairperson.

There was no other business and the meeting closed at approximately 7:40pm

### OPEN FORUM

The Chairman advised that the forum was the opportunity for members to raise any issues and that 4 forums were usually held each year; at the AGM, before the BBQ, annual dinner and seed meeting.

Angela Simpson raised a query about the broken fence panels adjoining her plot and the houses behind and asked whose responsibility it was and whether FONSA would be prepared to replace the fence panels. A discussion took place and it was agreed that the Chairman would contact the Parish Council to see whose responsibility it was. The general view of the meeting was that it was not something the Association should be paying for.

The question of a toilet was raised and the meeting was told that following a similar request last year enquiries had been made and a composting toilet would cost in the region of £1,200 to £1,500. If anyone wanted to undertake the task of raising funds to purchase a toilet they should contact the Chairman.

Marie Freeman asked if on future occasion when there was a long period of wet weather, if signs could be placed at the Red Scar Lane entrance to ask drivers to avoid driving on sodden ground. Several deep ruts had been made during the recent deluge. The Chairman advised that if a similar situation arose in the future members should contact Committee Members so that they are aware of the situation so that

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signage could be prepared and possibly the area taped off to avoid a similar occurrence. He also said that it may be possible to get some more stones to fill in any ruts at the entrance.

There being no further items to discuss the Chairman declared the forum closed and invited those present to stay for tea and cakes which had kindly been supplied by some committee members and plot holders.